



DANNHAUSER MUNICIPALITY (KZ 254)

Dannhauser Local Municipality (KZ 254) incorporating Hattingspruit and Durnacol with its seat at Dannhauser invites suitably qualified candidates to apply for the following position:

REF NO : 08/09/23/1

POSITION : Manager: Internal Audit

DEPARTMENT : Office of the Municipal Manager

SALARY : Task Grade 15 of a Grade 2 Municipality, plus normal fringe benefits.

TERM OF CONTRACT : Permanent

REQUIREMENTS : Matric and B. Com Degree in Auditing or NQF 7 equivalent qualification Registered with the Public Accountancy and Auditing Board as a Registered Accountant and Auditor.
Five (5) years relevant experience.

RESPONSIBILITIES :

- Manages the Internal Audit functionality, co-ordinating specific processes to support the formulation of the Audit
- Plan and Program, monitoring compliance and conducting investigations to determine the extent of variation or non-conformance to statutory requirements, policies and procedures.
- Interpreting legislative requirements and discussing with the immediate Superior/ Audit Committee, the structure of the plan and program.
- Researching key compliance aspects related to controls, risk, accounting procedures and practices, performance management and loss control for inclusion into the plan and program.
- Analysing Financial Statements and commenting to the immediate superior on the credibility of the report with respect to the financial position of the Municipality and compliance with applicable Acts.
- Perusing through contractual agreements and assesses compliance with laid down financial and procurement policies.
- Analysing accounting recordings and reconciliation sequences related to revenue and expenditure transactional activities against policy and procedures.
- Evaluating the adequacy and capability of internal controls to identify with deviations from guidelines and procedures.
- Assessing the validity of performance and costing systems and checking accuracy in specific applications (project costing, etc).
- Preparing comments and opinions on observations of specific processes, procedures, controls and systems.
- Manages the implementation of Audit investigative processes to determine irregularities or non-compliance.

NOTE : Qualification and SA citizenship checks will be conducted on all short-listed candidates. Security vetting will be done. Successful candidates will be subjected to additional checks. It is the applicant's responsibility to have foreign qualifications evaluated by the South African Qualifications Authority (SAQA).

APPLICATIONS : Applications should be accompanied by a comprehensive Curriculum Vitae

and certified copies of all qualifications and submitted Quoting the relevant reference number. All Applications should be directed to the Acting Municipal Manager and handed delivered to No.08 Church Street, Dannhauser 3080 or posted to Private Bag X1011, Dannhauser 3080

PLEASE NOTE THAT NO APPLICATION BY E-MAIL OR FAX WILL BE ACCEPTED.

Applicants should note that if they are not notified of the outcomes of their application within 30 days of the closing date for submission of applications, they may conclude their application was no successful.

The Municipality reserves the right not to make any appointment following the placement of this advertisement.

CLOSING DATE : 06 October 2023 by no later than 12h00

ENQUIRIES : Enquiries may be directed to Mr M.S. Sithole, Acting Municipal Manager at 034 621 2666 or email to: municipalmanager@dannhauser.gov.za