

DANNHAUSER LOCAL MUNICIPALITY (KZN - 254) KWAZULU - NATAL

1 West Street
Private bag X1011
Dannhauser



Telephone : (034) 621 2291
Facsimile : (034) 621 3114

3080

ERRATUM

This is to notify the public that the advert that appeared on the newspaper TENDER NO/12/07/2026 published dated 31/07/2026 had discrepancies on the Mandatory Requirements.

OLD Criteria 2 - Mandatory Requirements

TENDER NO: 12/07/2026

DESCRIPTION: APPOINTMENT OF A PANEL OF ADVERTISING AGENCIES FOR A PERIOD OF THREE (3) YEARS.

Bids are hereby invited in terms of Section 83 of the Municipal Systems Act, Act 32 of 2000 (as amended) and Sections 110 and 112 of the Municipal Finance Management Act, Act 56 of 2003, for the Appointment of a panel of advertising agencies for a period of three (3) years.

A NON-REFUNDABLE BID document fee of **R250.00** is payable in cash at the cashier's office during 07H30 to 15H00 with lunch interval of 13H00 to 13H30 or via EFT as follows (Bank – ABSA, Account Holder - **Dannhauser Municipality**, Account No. **4108323641**, Branch code - 632005 and Account type – **Cheque** and documents will be available from/07/2026. Documents will also be available for download from E-Tender.

This bid will be in terms of the 80/20 preferential point system as prescribed in the Preferential Procurement Policy Framework Act (No. 5 of 2000) (No 5 of 2000 Amended in 2017). Original Certified BBBEE certificate must be submitted.

Administrative Requirements

- The **official Bid document** must be fully completed in indelible black ink where mechanical devices, e.g. typewriters or printers, are not used. Where information requested does not apply to the Bidder and the space is left blank, it will be deemed to be incomplete and may result in proposal being disqualified.
- The bidder must adhere to the **Pricing Instructions**.
- Certified ID certificate(s) of all directors, members and/or shareholders, not older than 3 months
- Central Supplier Database Registration (CSD)
- Authority of signatory.

Criteria 1 - Mandatory Requirements

- Company municipal utility bill matching with CSD on rates proving no arrears for more than 3 months, in the case where the company is operating in areas where municipal charges are not applicable, both Proof of Resident (Ward Cllr) and Affidavit must be submitted or signed lease agreement and municipal utility bill on rates where a company is renting.
- Bidders must be registered on the Central Supplier Database and proof of registration must be submitted.

- Price(s) quoted must be valid for at least One Hundred and Twenty Days (120) days after the bid closing date.
- Price(s) quoted must be firm and inclusive of VAT
- Bidders must include Tax Clearance Certificate (SARS Pin).
- This bid is subject to the general conditions of contract (GCC) and if applicable, any other specific conditions of contract.
- Bidders must complete all MBD Forms.
- Capacity to undertake work within stipulated time frame
- CIPC Registration certificate "CK"
- Current municipal rates account not older than 3 months/ Proof of residential address if you reside in the non-rate paying area or a lease agreement and rates account when you are a tenant in your business premises.
- No bids will be considered from persons in the service of the state.
- Bidders must fill in the tender register stating the date and time of when they submitted their tender, available at the tender box.
- The Municipality reserves the right to withdraw any invitation to tenders and/or to re-advertise or to reject any tender or to accept a part of it.
- The Municipality does not bind itself to accepting the lowest tender or award a contract to the bidder scoring the highest number of points

EVALUATION CRITERIA

Bidders must at least score 80 points or more to qualify for last stage (pricing 80/20)

Bidders will first be evaluated on the above point scoring criteria and be subjected to a further evaluation thereafter; bidders will be further evaluated on the targeted procurement / preferential points.

Bidders, who do not score 75% or more upon the pre-qualification, will not be considered for a further evaluation.

Tenders must be submitted in a sealed envelope; clearly marked "TENDER NO: 12/07/2026 APPOINTMENT OF A PANEL OF ADVERTISING AGENCIES FOR A PERIOD OF THREE (3) YEARS" and must be deposited into the tender box situated at the security room of Dannhauser Municipal offices. Bidders using the courier companies should ensure that the documents are deposited into the tender box and that the messenger signs the register provided. Tenders should be received no later than **12H00 on .../07/2026**, where after bids will be opened in public. **Late, emailed, or faxed bids will not be accepted.**

Any enquiries are to be directed to **MRS N Shangase, Director Corporate Services** at 01 West Street or Telephonically on **034 621 2291** e-mail; shangasen@dannhauser.gov.za / Mr MJ Hlongwane, **SCM Manager**; on **034 621 2291** email; ioeh@dannhauser.gov.za during working hours, between 07h30 to 16h00 with a lunch interval from 13h00 to 13h30, Monday to Friday.

The correct Criteria 2 - Mandatory Requirements are as follows

DESCRIPTION: APPOINTMENT OF A PANEL OF ADVERTISING AGENCIES FOR A PERIOD OF THREE (3) YEARS.

Bids are hereby invited in terms of Section 83 of the Municipal Systems Act, Act 32 of 2000 (as amended) and Sections 110 and 112 of the Municipal Finance Management Act, Act 56 of 2003, for the Appointment of a panel of advertising agencies for a period of three (3) years.

A NON-REFUNDABLE BID document fee of **R500.00** is payable in cash at the cashier's office during 07H30 to 15H00 with lunch interval of 13H00 to 13H30 or via EFT as follows (Bank – ABSA, Account Holder - **Dannhauser Municipality**, Account No. **4108323641**, Branch code - 632005 and Account type – **Cheque** and documents will be available from **19/08/2026**. Documents will also be available for download from E-Tender.

This bid will be in terms of the 80/20 preferential point system as prescribed in the Preferential Procurement Policy Framework Act (No. 5 of 2000) (No 5 of 2000 Amended in 2017). Original Certified BBBEE certificate must be submitted.

Administrative Requirements

- The **official Bid document** must be fully completed in indelible black ink where mechanical devices, e.g. typewriters or printers, are not used. Where information requested does not apply to the Bidder and the space is left blank, it will be deemed to be incomplete and may result in proposal being disqualified.
- The bidder must adhere to the **Pricing Instructions**.
- Certified ID certificate(s) of all directors, members and/or shareholders, not older than 3 months
- Central Supplier Database Registration (CSD)
- Authority of signatory.
- CIPC Registration certificate "CK"

Criteria 1 - Mandatory Requirements

- Company municipal utility bill matching with CSD on rates proving no arrears for more than 3 months, in the case where the company is operating in areas where municipal charges are not applicable, both Proof of Resident (Ward Cllr) and Affidavit must be submitted or signed lease agreement and municipal utility bill on rates where a company is renting.
- Tax compliance status 'on the award' bidder to submit tax pin for verification
- No bids will be considered from persons in the service of the state.
- Bidders must fill in the tender register stating the date and time of when they submitted their tender, available at the tender box.
- Compulsory briefing to be held on the **03 September 2026, time 10h00am** at Dannhauser Municipality (New offices) 1 West street Dannhauser 3080

EVALUATION CRITERIA 2 FUNCTIONALITY

Bidders must at least score 80% or more to qualify for last stage (pricing 80/20)

Bidders will first be evaluated on the above point scoring criteria and be subjected to a further evaluation thereafter; bidders will be further evaluated on the targeted procurement / preferential points.

Bidders, who do not score 80% more upon the pre-qualification, will not be considered for a further evaluation.

- The Municipality reserves the right to withdraw any invitation to tenders and/or to re-advertise or to reject any tender or to accept a part of it.
- The Municipality does not bind itself to accepting the lowest tender or award a contract to the bidder scoring the highest number of points

Tenders must be submitted in a sealed envelope; clearly marked "**TENDER NO: 12/07/2026**

APPOINTMENT OF A PANEL OF ADVERTISING AGENCIES FOR A PERIOD OF THREE (3) YEARS

and must be deposited into the tender box situated at the security room of Dannhauser Municipal offices. Bidders using the courier companies should ensure that the documents are deposited into the tender box and that the messenger signs the register provided. Tenders should be received no later than **12H00** on **25/09/2026** where after bids will be opened in public. **Late, emailed, or faxed bids will not be accepted.**

Any enquiries are to be directed to **MRS N Shangase, Director Corporate Services** at 01 West Street or Telephonically on **034 621 2291** e-mail; shangasen@dannhauser.gov.za / Mr MJ Hlongwane, **SCM Manager**; on **034 621 2291** email; joeh@dannhauser.gov.za during working hours, between 07h30 to 16h00 with a lunch interval from 13h00 to 13h30, Monday to Friday.