



DANNHAUSER MUNICIPALITY

INVITATION TO TENDER - TENDER No: 22/02/2022

DESCRIPTION: SUPPLY AND DELIVERY OF 25X LAPTOPS AND 20GB DATA TOP UP BOTH ON A 24 MONTHS CONTRACT + OFFICE 365 WITH LICENSE

Dannhauser Municipality hereby invites all qualified Service providers to tender for Tender No. 22/02/2022 for **SUPPLY AND DELIVERY OF 25X LAPTOPS AND 20GB DATA TOP UP BOTH ON A 24 MONTHS CONTRACT + OFFICE 365 WITH LICENSE.**

This bid will be evaluated in terms of the 80/20 preferential point system as prescribed in the Preferential Procurement Policy Framework Act (No 5 of 2000 Amended in 2017). Original Certified BBBEE certificate must be submitted.

In terms of section 13 of the municipal Supply Chain Management Policy and the official tender procedures, the Municipality will reject all tenders that do not comply with the following conditions.

Conditions

- Bidders must be registered on the Central Supplier Database and proof of registration must be submitted.
- Price(s) quoted must be valid for at least ninety (90) days from date of offer.
- Price(s) quoted must be firm and inclusive of VAT.
- Bidders must include both Tax Compliance Certificate (SARS Pin).
- This bid is subject to the general conditions of contract (GCC) and if applicable, any other specific conditions of contract.
- MBD 4, MBD 6.1, MBD 8 & MBD 9 must be scrutinized, completed and submitted together with your quotation. (MBD form can be obtain from SCM office or Dannhauser Municipal website under DOWNLOADS then SCM Forms).
- CIPC Registration certificate "CK"
- Municipal rates account (not later than 3 months).
- Bidders must complete all MBD forms
- Company profile with traceable references.
- Suppliers of these services or who is dealing with this kind of service will get preference.
- No bids will be considered from persons in the service of the state.
- The Municipality reserves the right to withdraw any invitation to tenders and/or to re-advertise or to reject any tender or to accept a part of it.
- Bidders must fill in the tender register stating the date and time of when they submitted their tender, available at the tender box
- The Municipality does not bind itself to accepting the lowest tender or award a contract to the bidder scoring the highest number of points.

Laptops Specifications

- Intel Core i5
- 4 GB RAM
- 500 GB hard drive
- Wireless
- Touch screen
- Built In Sim Card slot
- Bluetooth (Built in, not dongle)
- Webcam (Built in, not add on)

- DVD-RW drive
- 11" display
- Laptop bag
- Additional charger
- 3 year onsite warranty

- Windows 10 Professional

- The supplier is responsible to ensure that all power plugs are 3 prong connections

EVALUATION CRITERIA

Only bidders who quoted correctly and who are going to supply laptops with the above Specifications/ General description will be considered for the final stage which is Pricing.

Tenders must be submitted in a sealed envelope; clearly marked "**TENDER NO: 22/02/2022 SUPPLY AND DELIVERY OF 25X LAPTOPS AND 20GB DATA TOP UP BOTH ON A 24 MONTHS CONTRACT+ OFFICE 365 WITH LICENSE.**" and must be deposited into the tender box situated at the reception area / security room of Dannhauser Municipal offices. Tenders should be received no later than **12H00 on the 17 March 2022**, where after bids will be opened in public. **Late, emailed or faxed bids will not be accepted.**

Any enquiries with regards to the above may be directed to **Mr Bheka Khanyile** at 08 Church Street or telephonically on 034- 621 2666 Ext. 0741 ,email address: bhekak@dannhauser.gov.za during working hours, between 07H30 and 16H00 with lunch interval from 13H00 to 13H30, Monday to Friday.

W.B NKOSI
MUNICIPAL MANAGER

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