



DANNHAUSER MUNICIPALITY (KZ 254)

Dannhauser Local Municipality (KZ 254) incorporating Hattingspruit and Durnacol with its seat at Dannhauser invites suitably qualified candidates to apply for the following position:

REF NO	:	27/07/26/02
POSITION	:	Manager: Inter-Governmental Relations (IGR)
DEPARTMENT	:	Corporate Services
SALARY	:	Task Grade 15 of a Grade 2 Municipality (R613 976.88 per annum) plus normal fringe benefits. Subject to Job evaluation outcomes.
TERM OF CONTRACT	:	Permanent
REQUIREMENTS	:	Matric, 3-year National Diploma/Diploma/Degree in Public Administration or Public Management/Communications/Political Science (NQF LEVEL 6/7) or relevant qualification in Local Government Intergovernmental relations. A minimum of 5 years relevant experience in Intergovernmental Relations/Public Participation. Valid driver's licence.
KNOWLEDGE AND SKILLS	:	• Knowledge of local government legislation and policies. • Excellent communication skills, innovation & reporting. • Legislation and Policy Analysing skills; • High level of responsibility; • Ability to give attention to detail; • Computer literacy (Ms Office) with good presentation skills. • Work after normal working hours, during emergencies and planned overtime; • Ethical Conduct; and Ability to maintain high level of confidentiality;
RESPONSIBILITIES	:	• Facilitate and strengthen relationships between the municipality and provincial and national government departments. • Coordinate participation in intergovernmental forums (e.g. district, provincial and sector forums). • Ensure alignment of municipal programmes with provincial and national priorities. • Monitor and ensure compliance with applicable legislation, including the Intergovernmental Relations Framework Act and other governance frameworks. • Contribute to the development and alignment of the Integrated Development Plan (IDP). • Provide advisory support to municipal departments on intergovernmental matters

NOTE: Qualification and SA citizenship checks will be conducted on all short-listed candidates. Security vetting will be done. Successful candidates will be

subjected to additional checks. It is the applicant's responsibility to have foreign qualifications evaluated by the South African Qualifications Authority(SAQA).

APPLICATIONS:

Applications should be accompanied by a comprehensive Curriculum Vitae and certified copies of all qualifications and submitted Quoting the relevant reference number. All Applications should be directed to the Municipal Manager and handed delivered to No.01 West Street, Dannhauser 3080 or posted to Private Bag X1011, Dannhauser 3080 or email: HR-Recruitment@dannhauser.gov.za

PLEASE NOTE THAT NO APPLICATION BY FAX WILL BE ACCEPTED.

Applicants should note that if they are not notified of the outcomes of their application within 30 days of the closing date for submission of applications, they may conclude their application was not successful.

Dannhauser Local Municipality is an equal opportunity, affirmative action employer committed to the principles of the Employment Equity Act, 1998 (Act No. 55 of 1998), and its approved Employment Equity Plan. Preference will be given to suitably qualified candidates whose appointment will promote representivity in terms of race, gender and disability, in accordance with the Municipality's Employment Equity targets and operational requirements.

The Municipality reserves the right not to make any appointment following the placement of this advertisement.

CLOSING DATE:

17 September 2026 at 12:00

ENQUIRIES:

Enquiries may be directed to Mr M.S. Sithole, Municipal Manager at 034 621 2291 or email to: municipalmanager@dannhauser.gov.za



**MR. M.S SITHOLE
MUNICIPAL MANAGER**