



DANNHAUSER MUNICIPALITY (KZ 254)

Dannhauser Local Municipality (KZ 254) incorporating Hattingspruit and Durnacol with its seat at Dannhauser invites suitably qualified candidates to apply for the following position:

REF NO	:	18/08/23/1
POSITION	:	MUNICIPAL MANAGER
SALARY	:	Remuneration package payable in the context of Local Government: Upper limits of total remuneration packages payable to Municipal Managers and Managers directly accountable to Municipal Managers.
TERM OF CONTRACT:		Contractual Basis
REQUIREMENTS	:	A recognised three year Bachelor Degree in Public Administration / Political Sciences / Commerce/ Social Sciences / Law. Certificate in the Municipal finance Management Programme (MFMP). Registration with a Professional Body will be an added advantage. Minimum 5 years experience at senior management level.
COMPETENCIES	:	Leading competencies, Strategic direction and leadership, Programme and Project management, Financial management, Change leadership, Governance leadership. Service delivery management, Knowledge management, Problem solving and Analytical thinking, People and diversity management, Client orientation and customer focus; Communication, accountability and ethical conduct. Knowledge and understanding of relevant policy and legislation; Advanced understanding of institutional governance systems and performance management; Advanced understanding of council operations and delegation of powers; Good governance; Budget and finance management Audit and risk management establishment and functionality; Local government powers and functions, including assignment of national and provincial functions. Skills in Analytical thinking, Policy conceptualization and implementation; Conflict management, Risk and change management, Mediations skills; Diversity management, Strategic leadership and management; Project management, Governance, ethics and values; Full competency according to the Treasury Regulations (certificate in municipal finance management
RESPONSIBILITIES	:	Manage and control all financial functions of the Municipality, which includes, <i>inter alia</i> , the administration of the budget, advising the Council on the exercise of powers and duties assigned to the municipal manager in terms of the MFMA, assisting the chief financial officer in the administration of the municipality's bank accounts and in the preparation and implementation of the municipality's budget, advising senior managers and other senior officials in the exercise of powers and duties assigned or delegated to them in terms of sections 78 or 79 of the MFMA, respectively, perform duties such as budgeting, accounting, analysis, financial reporting, cash management, debt management, supply chain management, financial management as well as review other duties as may be delegated to him/her by the accounting officer in terms of section 79 of the MFMA, develop a medium term financial framework within which Council can operate, provide framework for financial accountability and ensure it is applied effectively,

manage and control the auxiliary support services so that there are efficient and effective financial systems in place.
The formation and development of economical, effective, efficient and accountable administration.
The management of the municipality's Administration in accordance with pieces of legislation.
The Implantation of the municipality's integrated development plan, and the monitoring of progress;
The maintenance of discipline of staff
The administration and implementation of the municipality's by-laws and pertinent legislation;
Facilitating participation by the local community in the affairs of the municipality;
The implementation of national and provincial legislation applicable to the municipality.

NOTE : Qualification and SA citizenship checks will be conducted on all short-listed candidates. Security vetting will be done. Successful candidates will be subjected to additional checks including competency assessment. It is the applicant's responsibility to have foreign qualifications evaluated by the South African Qualifications Authority (SAQA).
The successful candidate will be required to sign an employment contract before commencement of duty, a performance agreement and disclosure of financial interest.

APPLICATIONS : Applications should be made on the Annexure C Application Form for Employment by regulations on appointments and conditions of employment of Senior Managers, Government Gazette no. 37245 of 17th January 2014, which may be obtained from the Municipal offices or municipal website www.dannhauser.gov.za. Applications should be accompanied by a comprehensive Curriculum Vitae and certified copies of all qualifications.
Quoting the relevant reference number, direct your application to Acting Municipal Manager at No.08 Church Street, Dannhauser 3080 or Private Bag X1011, Dannhauser 3080

PLEASE NOTE THAT NO APPLICATION BY E-MAIL OR FAX WILL BE ACCEPTED.

CLOSING DATE : 18 September 2023

ENQUIRIES : Enquiries may be directed to Mr M.S. Sithole, Acting Municipal Manager at 034 621 2666 or email to: municipalmanager@dannhauser.gov.za