

DANNHAUSER LOCAL MUNICIPALITY (KZ - 254)

KWAZULU – NATAL

8 Church Street
Private bag X1011
Dannhauser, 3080



Telephone : (034) 621 2666
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RE-ADVERTISEMENT OF TENDER NO: 14/12/2023

DESCRIPTION: APPOINTMENT OF A PANEL OF TRAINING PROVIDERS FOR THE PROVISION OF TRAINING, AND SKILLS DEVELOPMENT PROGRAMMES FOR THE PERIOD OF 36 MONTHS

Bids are hereby invited in terms of Section 83 of the Municipal Systems Act, Act 32 of 2000 (as amended), and Sections 110 and 112 of the Municipal Finance Management Act, Act 56 of 2003, for training providers for the period of 36 months.

A NON-REFUNDABLE BID document fee of R250.00 is payable in cash at the cashier's office from 07H30 to 15H00 with lunch interval of 13H00 to 13H30 or via EFT as follows (Bank – ABSA, Account Holder - Dannhauser Municipality, Account No. 4108323641, Branch code - 632005 and Account type – Cheque Account and documents will be available from **09/06/2024**. Documents will also be available for download at no cost from the municipal website www.dannhauser.gov.za and on E-Tenders www.etenders.gov.za.

Criteria 1 - Administrative Requirements

- Bid submitted must be complete in all respects
- CIPC Registration certificate
- Central Supplier Database Registration

Criteria 2 - Mandatory Requirements

- Bid must be valid for at least One Hundred and Twenty Days (120) days after the bid closing date
- Municipal rates and taxes not in arrears for more than 3 months "on the award" - bidder to submit municipal rates account not older than 3 months/ Proof of residential address if residing in the non-rate paying area
- Tax Compliance Status "on the award" - bidder to submit Tax Pin for verification
- Bidder must not be employed in the service of the state "on the award"
- Bidder must not be listed in the Register for Tender Defaulters and/or listed on Restricted Suppliers "on the award"

Failure to comply with the Mandatory Requirements shall result in the offer being considered non-responsive and shall be rejected

Bidders must fill in the tender register stating the date and time when they submitted their tender, available at the tender box. The Municipality reserves the right to continuously update the panel list as and when required through the competitive bidding process.

The Municipality reserves the right to withdraw any invitation to tenders and/or to re-advertise or reject any tender or accept a part of it.

The Municipality does not bind itself to accepting the lowest tender or award a contract to the bidder scoring the highest number of points.

Criteria 3 - Functionality / Technical Evaluation

| Functionality Criteria | Sub-Criteria | Max Points |
|--|--|------------|
| 1. Experience of the company | Current/completed appointments of a similar nature (Max points – 40): <ul style="list-style-type: none"> • Above 5 current/completed appointments of a similar nature – 40 points • 4 – 5 current/completed appointments of a similar nature – 30 points • 2 - 3 current/completed appointments of a similar nature – 20 points • Less than 2 current/completed appointments of a similar nature – 0 point <p><i>The service provider must attach both appointment and reference letters for each appointment (current/completed)</i></p> | 40 |
| 2. Experience and qualification/accreditation of the Project Leader | Project Leader's qualification/accreditation (Max points – 20): <ul style="list-style-type: none"> • National Certificate in Occupational Directed Education Training and Development (ODETDP) – 10 points | 30 |

| | | |
|-----------------------------------|---|------------|
| | <ul style="list-style-type: none"> • SETA accreditation of Facilitator, Assessor, and Moderator with at least an NQF level 7 or Higher Qualification from a recognized and registered Institution of Higher Learning (e.g. University or Technikon) – 10 point <p>Project Leader’s experience (Max points – 10):</p> <ul style="list-style-type: none"> • Above 5 years of experience – 10 points • 4 – 5 years of experience – 8 points • 2 – 3 years of experience – 5 points • Less than 2 years of experience – 0 points <p><i>The service provider must attach a detailed CV and certified copies of the qualifications/accreditation</i></p> | |
| 3. Company’s accreditation | <p>The service provider must provide proof of the company’s accreditation for the following (Max points – 30):</p> <ul style="list-style-type: none"> • The service provider must provide proof of accreditation with LGSETA, accreditation with LGSETA will be verified – 15 points • The service provider must provide proof of SAQA accreditation to offer MFMP Training at NQF Level 6 – 15 points | 30 |
| Total points | | 100 |

NB: Any bids that will score less than **80 points** will not be listed on the approved panel.

Criteria 4 - 80/20 Preference Point System

The applicable preference point system for this tender is an 80/20 preference point system where 80 points will be allocated for price and 20 points will be allocated for specific goals as follows:

| | Number of points claimed (80/20 system) (To be completed by the tenderer) | Means of verification |
|--|--|---|
| The specific goals allocated points in terms of this tender | | |
| Pricing = 80 | N/A (Panel) | |
| <p>Preference Goals 1: Specific goals Ownership (maximum points 10) Enterprises must be at least 51% owned by: black people = 10 points Enterprises less than 51% owned by: black people = 5 points</p> | | CIPC registration certificate (Companies and Intellectual Property Commission) / Detailed CSD report / Certified copy RSA Identity document of the director(s). |
| <p>Preference Goals 2: RDP (Reconstruction & Development Programme) Goals (Max points = 10) Enterprises address located within: Amajuba District = 10 points Enterprises address located within: Kwa- Zulu Natal = 5 points Enterprises address located outside: Kwa- Zulu Natal = 3 points</p> | | CSD / proof of municipal accounts/affidavit/proof of residence signed by ward Councillor (for those residing in rural areas) |

Tenders must be submitted in a sealed envelope; clearly marked “**TENDER NO: 14/12/2023 APPOINTMENT OF PANEL FOR TRAINING PROVIDERS FOR THE PROVISION OF TRAINING, AND SKILLS DEVELOPMENT PROGRAMMES FOR THE PERIOD OF 36 MONTHS**” and must be deposited into the tender box situated at the security room of Dannhauser Municipal offices. Tenders should be received no later than **12H00 on 11 July 2024**, where after bids will be opened in public. **Late, emailed or faxed bids will not be accepted.**

Any inquiries are to be directed to **Mr. S Mkhize, Director Corporate Services, email: sifisom@dannhauser.gov.za** or Telephonically at **034 621 2666 ext. 721** or **Ms. CM Mahlangu, HR Manager, email: carolm@dannhauser.gov.za** Telephonically: **034 621 2666 ext. 742** at **08 Church Street, Dannhauser**, during working hours, between 07h30 to 16h00 with a lunch interval from 13h00 to 13h30, Monday to Friday.

**LP GCABASHE
ACTING MUNICIPAL MANAGER**