

DANNHAUSER LOCAL MUNICIPALITY (KZ - 254)

KWAZULU - NATAL

8 Church Street

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INVITATION TO TENDER TENDER NO : 24/10/2022

DESCRIPTION: APPOINTMENT OF A PANEL OF DEVELOPMENT PLANNING CONSULTANTS TO UNDERTAKE PROFESSIONAL SERVICES FOR A PERIOD OF THREE (3) YEARS.

Bids are hereby invited in terms of Section 83 of the Municipal Systems Act, Act 32 of 2000 (as amended) and Sections 110 and 112 of the Municipal Finance Management Act, Act 56 of 2003, for the Appointment of Panel of Development Consultants to undertake professional Services for a period of Three (3) years.

Clarification documents maybe downloaded on e-Tender from 31/10/2022

This bid will be in terms of the 80/20 preferential point system as prescribed in the Preferential Procurement Policy Framework Act (No. 5 of 2000) amended 2017. Original Certified copy or original BBBEE must be submitted.

In terms of Dannhauser Municipality Supply Chain Management Policy and the official tender procedures, the Municipality will reject all tenders that do not comply with the following conditions:

- Bidders must be registered on the Central Supplier Database and proof of registration must be submitted.
- Price(s) quoted must be valid for at least one hundred and twenty (120) days from date of offer
- Price(s) quoted must be firm and inclusive of VAT
- Bidders must include both Tax Clearance Certificate and SARS Pin

- MBD 4, MBD 6, MBD 8, and MBD 9 must be scrutinize, completed and submitted together with the proposal; forms are available from the website and from the SCM unit **and also available on our website www.dannhauser.gov.za under Budget section.**
- CIPC Registration certificate “CK”
- Current municipal rates account/ Proof of residential address if you reside in non-rate payment area.
- No bids will be considered from a person in the service of the state
- Bidders must fill in the tender register stating the date and time of when they submitted their tender, available at the tender box
- The Municipality reserves the right to withdraw any invitation to tenders and/or re-advertise or reject any tender or to accept a part of it.
- The Municipality does not bind itself to accepting the lowest bidder or award a contractor to the bidder scoring the highest number of points.

FUNCTIONALITY CRITERIA

PANEL A: Town Planning Services

No	Description of Items	Maximum Points	Verification Method
1	The company has undertaken work of similar nature in government or private sector in the last 5 years 10 Points per project	40	Attach both appointment letter and completion letter
2	The minimum qualification acceptable will be Degree in Town and regional Planning	30	Attach CV's and certified copies of Qualifications as proof
3	Registered with SACPLAN as a Professional Planner with minimum of five-year registration period.	30	Attach Certified Certificate of registration as proof
	TOTAL POINTS	100	

PANEL B: Environmental Consultants Services

No	Description of Items	Maximum Points	Verification Method
1	The company has undertaken work of similar nature in	40	Attach both appointment letter and completion

	government or private sector in the last 5 years 10 Points per project		letter, Attach Proof of ROD Authorisation letter granted by competent authority edtea
2	The minimum qualification acceptable will be Degree in Environmental management or equivalent.	30	Attach CV's and certified copies of Qualifications as proof
3	Professional Registration with minimum five-year registration period.	30	Attach Certified Certificate of registration as proof
	TOTAL POINTS	100	

PANEL C: Professional Land Surveyors Services

No	Description of Items	Maximum Points	Verification Method
1	The company has undertaken work of similar nature in government or private sector in the last 5 years 10 Points per project	40	Attach both appointment letter and completion letter
2	The minimum qualification acceptable will be Bachelor of Science in Land Surveying.	30	Attach CV's and certified copies of Qualifications as proof
3	Registered as a Professional Land Surveyor with South African council for Professional and Technical Surveyors (PLATO), in conjunction with South African Geomatics Institute (SAGI) with minimum of five-year registration period.	30	Attach Certified Certificate of registration as proof
	TOTAL POINTS	100	

PANEL D: Housing Development Services

No	Description of Items	Maximum Points	Verification Method
1	The company has undertaken work of similar nature in	40	Attach both appointment letter

	government or private sector in the last 5 years 10 Points per project		and completion letter
2	The minimum qualification acceptable will be Degree in Town and regional Planning or Development Studies	30	Attach CV's and certified copies of Qualifications as proof
3	Registered with SACPLAN as a Professional Planner with minimum of five-year registration period.	30	Attach Certified Certificate of registration as proof
	TOTAL POINTS	100	

PANEL E: Local Economic Development Services

Key Aspect of criterion	Basis for point allocation	Max-Points	Verification Method
(1) Experience of the Bidder (Name of traceable reference with contactable details to be included for verification)	3 records where the consultant was appointed and completed the reviewal of the LED strategy. Each letter will obtain 10 points.	30	Appointment letters and completion.
(2) The quality of the methodology and detailed project plan linked to time frames with clear milestones	Includes a step-by-step process as to how the service provider intends approaching the specific tasks associated with the project (20) Describes how the approach will build in the implementation of the plan and capitalize on the quick wins. (10) Layout and Design of the plan (10)	40	Understanding the roles and responsibilities of a Provincial government, including a comprehensive understanding of the roles of EDTEA, and COGTA with regards to their operating environment, mandates, and objectives. Demonstrates sound understanding of the magnitude of work to be undertaken.

(3) Relevant Experience and Competency	A minimum of seven years' experience in related/ similar projects (10) The consultant must be in a position of a post graduate degree in Development studies or Town and Regional Planning equivalent qualification. (20)	30	Certificates of Qualification must be submitted. CVs to be attached with relevant experience
Total		100	

PANEL F: GEOTECHNICAL SERVICES

No	Description of Items	Maximum Points	Verification Method
1	The company has undertaken work of similar nature in government or private sector in the last 5 years 10 Points per project	40	Attach both appointment letter and completion letter
2	The minimum qualification acceptable will be Degree in Geology.	30	Attach CV's and certified copies of Qualifications as proof
3	Professional Registration with South African Council for Natural Scientific Professions (SACNASP) minimum five-year registration period.	30	Attach Certified Certificate of registration as proof
	TOTAL POINTS	100	

BIDDERS NEED TO SCORE A MINIMUM OF 75 POINTS TO BE ELIGIBLE FOR THE NEXT ROUND OF EVALUATION

Tenders must be submitted in sealed envelope clearly marked "**TENDER NO. 24/10/2022 APPOINTMENT OF A PANEL OF DEVELOPMENT PLANNING CONSULTANTS TO UNDERTAKE PROFESSIONAL SERVICES FOR A PERIOD OF THREE (3) YEARS**"; must be deposited into the tender box situated in the security room of Dannhauser Municipal Offices, 8 Church Street, Dannhauser.

Proposals should be received no later than 12h00 on **11/11/2022**, where after bids will be opened in public. Late, emailed or faxed bids will not be considered.

Technical Enquiries with regards to the above may be directed to the **Director : Development Planning and Strategic Services, Miss Ndaba** email address ndaban@dannhauser.gov.za or **Manager : Land use Management, Sihle Nkabinde** email address sibusison@dannhauser.gov.za and SCM Enquiries to **SCM Accountant Mr Joe Hlongwane**, email address joeh@dannhauser.gov.za at 08 Church Street or Telephonically 034 621 2666 during working hours, between 07h30 and 16h00 with lunch interval from 13h00 to 13h30, Monday to Friday.

S. CELE

MUNICIPAL MANAGER

TENDER NUMBER : 24/10/2022