



**DANNHAUSER MUNICIPALITY**

**INVITATION TO TENDER - TENDER No: 22/02/2022**

**RE-ADVERT DESCRIPTION: SUPPLY AND DELIVERY OF 25X LAPTOPS**

Dannhauser Municipality hereby invites all qualified Service providers to tender for Tender No. 22/02/2022 for **SUPPLY AND DELIVERY OF 25X LAPTOPS**.

**In terms of section 13 of the municipal Supply Chain Management Policy and the official tender procedures, the Municipality will reject all tenders that do not comply with the following conditions.**

**Conditions**

- Bidders must be registered on the Central Supplier Database and proof of registration must be submitted.
- Price(s) quoted must be valid for at least ninety (90) days from date of offer.
- Price(s) quoted must be firm and inclusive of VAT.
- Bidders must include both Tax Compliance Certificate (SARS Pin).
- This bid is subject to the general conditions of contract (GCC) and if applicable, any other specific conditions of contract.
- MBD 4, MBD 6.1, MBD 8 & MBD 9 must be scrutinized, completed and submitted together with your quotation. (MBD form can be obtain from SCM office or Dannhauser Municipal website under DOWNLOADS then SCM Forms).
- CIPC Registration certificate "CK"
- Municipal rates account (not later than 3 months).
- Bidders must complete all MBD forms
- Company profile with traceable references.
- Suppliers of these services or who is dealing with this kind of service will get preference.
- No bids will be considered from persons in the service of the state.
- The Municipality reserves the right to withdraw any invitation to tenders and/or to re-advertise or to reject any tender or to accept a part of it.
- Bidders must fill in the tender register stating the date and time of when they submitted their tender, available at the tender box
- The Municipality does not bind itself to accepting the lowest tender or award a contract to the bidder scoring the highest number of points.

**Laptops Specifications**

- Intel Core i5
- 4 GB RAM
- Up to 500 GB
- Wireless
- Touch screen
- Built In Sim Card slot
- Bluetooth (Built in, not dongle)
- Webcam (Built in, not add on)
- 11" – 14" display
- Laptop bag
- Additional charger
- 3 year onsite warranty next business day
- Windows 10 Professional
- The supplier is responsible to ensure that all power plugs are 3 prong connections

## **EVALUATION CRITERIA**

Only bidders who quoted correctly and who are going to supply laptops with the above Specifications/ General description will be considered for the final stage which is Pricing.

Tenders must be submitted in a sealed envelope; clearly marked “**TENDER NO: 22/02/2022 SUPPLY AND DELIVERY OF 25X LAPTOPS**” and must be deposited into the tender box situated at the reception area / security room of Dannhauser Municipal offices. Tenders should be received no later than **12H00 on the 28 July 2022**, where after bids will be opened in public. **Late, emailed or faxed bids will not be accepted.**

Any enquiries with regards to the above may be directed to **Mr Bheka Khanyile** at 08 Church Street or telephonically on 034- 621 2666 Ext. 0741, email address: [bhekak@dannhauser.gov.za](mailto:bhekak@dannhauser.gov.za) during working hours, between 07H30 and 16H00 with lunch interval from 13H00 to 13H30, Monday to Friday.

**Mr. S Cele**  
**Municipal Manager**

**TENDER NUMBER:22/02/2022**