

STATIONARY LIST FOR FINANCE SECTION

1. BLACK PENS X 1 BOX BIC
2. PENCILS X 5 BOXES OF 10
3. STAPLES PINS X 5 BOXES DIFFERENT SIZES
4. ERASERS X 1 BOX OF 10
5. RULERS X 20
6. SCISSORS X 10
7. SIENTIFIC CALCULATORS X 10 FX-82ZA PLUS
8. FILE DIVIDER – HARD BOARDS X 10
9. 2 - I'ADHESIF PLASTIC COVER X 5
10. FILE BINDER – STRAIGHT X 5 BOXES
11. Blue folders X 10 PACKS
12. USB 32 GIGS X 30
13. Different colours thick papers (A4) X 10 PACKS OF 500SHEETS
14. Sticky Note X 10 BOXES
15. Sign Here X 10 BOXES
16. No 56 Staples X 5 BOXES
17. Size 69 rubber bands X 5 BOXES
18. File fasteners X 10 BOXES
19. Notice board pins X 5 BOXES
20. Big Sellotape X 10 ROLLS
21. TIPPEX X 5
22. Highlighters X 20 BOXES
23. 2 X BOX of no 66/11 staples
24. 5 X FINANCE RUBBER STAMPS
25. PLASTIC FILE COVERS X 5 PACKS
26. MONEY CLIPS X 5 BOXES
27. STAPLERS X 10
28. PILOT PENS X 10 BOXES BLACK
29. PILOT PENS X 6 BOXES RED
30. PILOT PENS REFILLS X 30 BLACK
31. INK FOR RUBBER STAMPS 5 BOTTLES RED AND 10 BLACK
32. 100 LEVER ARC FILES
33. 100 BOXES OF A4 WHITE PAPERS
34. 2 BOXES OF A3 WHITE PAPERS