

# DANNHAUSER LOCAL MUNICIPALITY (KZN - 254)

KWAZULU - NATAL

8 Church Street  
Private bag X1011  
Dannhauser  
3080



Telephone : (034) 621 2666  
Facsimile : (034) 621 3114

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## INVITATION TO TENDER

CONTRACT NO: 12/08/2021

### DESCRIPTION: REVIEW OF DANNHAUSER URBAN PRECINCT PLAN

Dannhauser Municipality hereby invites the qualified Town and Regional Planning Firms to tender for Contract No. 12/08/2021 for Review of Dannhauser Urban Precinct Plan.

A **NON-REFUNDABLE BID** document fee of **R250.00** is payable at the cashier's office during office hours at 07h30 to 15h00 with a lunch interval of 13h00 to 13h30, at 08 Church Street, Dannhauser Municipality or via EFT as follows (Bank – FNB, Account Holder - Dannhauser Municipality, Account No. 62369194106, Branch code - 270324 and Account type – Cheque and will be available from **12/08/2021**).

This bid will be evaluated in terms of the 80/20 preferential point system as prescribed in the Preferential Procurement policy Framework Act (No 5 of 2000 Amended in 2017). Original Certified BBBEE certificate must be submitted.

**In terms of section 13 of the Municipal Supply Chain Management Policy and the official tender procedures, the Municipality will reject all tenders that do not comply with the following conditions:**

- Bidders must be registered on the Central Supplier Database and proof of registration must be submitted.
- Price(s) quoted must be valid for at least ninety (90) days after the bid closing date.
- Price(s) quoted must be firm and inclusive of VAT
- Bidders must include Tax Clearance Certificate (SARS Pin).
- Bidders must complete all MBD Forms.
- Detailed breakdown of fees and No hidden cost will be considered.
- Company profile with traceable references.
- CIPC Registration certificate "CK"
- Current municipal rates account.
- Capacity to undertake work within stipulated time frame.
- Letter of Good Standing in terms of (COIDA)
- Professional Indemnity cover
- Background and experience of the firm in a related field.
- Must be registered with SACPLAN as a Professional Planner.
- Provision of a Zulu speaking person for translation and public participation purposes.
- No bids will be considered from persons in the service of the state.
- Bidders must fill in the tender register stating the date and time of when they submitted their tender, available at the tender box.
- The Municipality reserves the right to withdraw any invitation to tenders and/or to re-advertise or to reject any tender or to accept a part of it.
- The Municipality does not bind itself to accepting the lowest tender or award a contract to the bidder scoring the highest number of points
- Dannhauser remains at liberty to separate phases at the level of evaluation, adjudication and appointment.

## EVALUATION CRITERIA

Criteria	Max points	Verification method
<b>Project Team</b> <b>Gis Specialist:</b> <ul style="list-style-type: none"> <li>➤ Registration as Professional/Technologist = 10</li> </ul> <b>Town Planner:</b> <ul style="list-style-type: none"> <li>➤ Registration as Professional Town Planner for more than five years with (SACPLAN) = 20</li> <li>➤ Minimum B-tech or Degree in Town &amp; Regional Planning = 20</li> </ul>	50	Attach certified copy (not older than 3 months) of registration certificate and qualification
Methodology & Approach (Structure of Work Plan) as per TORs	10	Attach a detailed methodology (Project Milestone & Deliverables/ Time frames/Key Stakeholder)
<b>Experience of the bidder</b> 3 – 5 completed Similar projects = 30-40 1 – 2 completed Similar projects = 10-20 No completed projects = 0	40	Attach both appointment & reference letters
Total	100	

**NB: Bidders must at least score 80 points or more to qualify for last stage (pricing).**

**Proposals must be submitted in sealed envelope: clearly marked “TENDER NO: 12/08/2021: REVIEW OF DANNHAUSER URBAN PRECINCT PLAN** must be deposited in the tender box situated at the reception area of the Dannhauser Municipal Offices or security room. Bid documents should be received not later than **12h00** on **09 September 2021** where after bids will be opened in public. Late, e-mailed or faxed bids will not be accepted.

Any enquiries are to be directed to **Mr. S.S. Nkabinde Manager: Land Use Management** at 08 Church Street Dannhauser, Email: [sibusison@dannhauser.gov.za](mailto:sibusison@dannhauser.gov.za) or Telephonically on **034 621 2666 ext. 0745** during working hours, between 07h30 to 16h00 with a lunch interval from 13h00 to 13h30, Monday to Friday.

**MUNICIPAL MANAGER  
NKOSI WB**

**TENDER NUMBER: 12/08/2021**