



DANNHAUSER MUNICIPALITY

INVITATION TO TENDER: 03/12/2020

DESCRIPTION: REVIEW OF THE DANNHAUSER LED STRATEGY

The Dannhauser Municipality Invites Tenders to submit tenders to Review Dannhauser LED Strategy.

Bids are hereby invited from experienced service providers/consortium for **REVIEW OF THE DANNHAUSER LED STRATEGY** to Dannhauser Municipality.

A NON-REFUNDABLE BID document fee of **R250.00** is payable in cash at the cashier's office during 07H30 to 15H00 with lunch interval of 13H00 to 13H30 and will be available from **7 December 2020**.

This bid will be evaluated in terms of the 80/20 preferential point system as prescribed in the Preferential Procurement Policy Framework Act (No 5 of 2000). Original Certified BBEE certificate must be submitted.

CONDITIONS

- **Bidders must furnish the municipality with:**
- Bidders must be registered on the Central Supplier Database and proof of registration must be submitted.
- Price(s) quoted must be valid for at least ninety (90) days after the bid closing date.
- Price(s) quoted must be firm and inclusive of VAT
- Bidders must include both Tax Compliance Certificate (SARS Pin).
- This bid is subject to the general conditions of contract (GCC) and if applicable, any other specific conditions of contract.
- Bidders must complete all MBD Forms.
- Background and experience of the firm in a related field.
- Capacity to undertake work within stipulated time frame
- Detailed breakdown of fees and No hidden cost will be considered.
- Company profile with traceable references
- CIPC Registration certificate "CK"
- Current municipal rates account
- No bids will be considered from persons in the service of the state.
- Bidders must fill in the tender register stating the date and time of when they submitted their tender, available at the tender box.
- The Municipality reserves the right to withdraw any invitation to tenders and/or to re-advertise or to reject any tender or to accept a part of it.
- The Municipality does not bind itself to accepting the lowest tender or award a contract to the bidder scoring the highest number of points

EVALUATION CRITERIA

Key Aspect of criterion	Basis for point allocation	Max-Points	Verification Method
Experience of the Bidder(Name of traceable reference with contactable details to be included for verification)	<p>Five records where the consultant was appointed and completed the reviewal of the LED strategy from 2015/16 to 2019/2020 financial year.</p> <p>Tenderers to submit signed letters of appointments together with a signed council resolution of the adopted strategy, to fully obtain the points.</p> <p>Each letter will obtain 6 points.</p>	30	<p>Appointment letters to confirm the date.</p> <p>Signed council resolution of the adopted strategy</p>
The quality of the methodology and detailed project plan linked to time frames with clear milestones	<p>Includes a step-by-step process as to how the service provider intends approaching the specific tasks associated with the project (20)</p> <p>Describes how the approach will build in the implementation of the plan and capitalize on the quick wins. (10)</p>	30	<p>Understanding the roles and responsibilities of a Provincial government, including a comprehensive understanding of the roles of EDTEA, and COGTA with regards to their operating environment, mandates and objectives.</p> <p>Demonstrates sound understanding of the magnitude of work to be undertaken.</p>
Relevant Experience and Competency	<p>A minimum of seven years' experience in related/ similar projects (10)</p> <p>Provides detailed CVs for each individual expert assigned for the project. (5)</p> <p>Multi-disciplinary skill resource for the successful implementation of the project.</p> <p>The consultant must be in a position of a post degree in Development studies. (10)</p> <p>The team must have but not limited to:</p> <ul style="list-style-type: none"> • Project Management • Town Planning • Financial Management • Administration 	25	<p>Reference Letters signed by HOD confirming the LED Strategies compiled or reviewed.</p> <p>CVs of the working team must be submitted</p> <p>Certificates of Qualification must be submitted.</p>

Understanding of the Terms of Reference (ToR)	Ability to correctly interpret and demonstrate application (do not re-write the ToR) (5) Demonstrate appropriate approaches to working collaboratively with EDTEA (5)	10	Proposal that is aligned to the TOR.
Layout and Design of the plan	Presentation / clarity and layout of proposal	5	A clear proposal to be submitted.
TOTAL		100	

The minimum points that must be scored by a prospective bidder to proceed in the next stage (which is pricing 80/20) is 80 points

Proposals must be submitted in a sealed envelope clearly marked “**TENDER NO:03/12/2020 REVIEW DANNHAUSER LED STRATEGY**”, must be deposited into the tender box situated in the foyer of Dannhauser Municipal offices, 08 Church Street, Dannhauser. Proposals should be received no later than **12H00 on 18 JANUARY 2021**, where after bids will be opened in public. **No late, emailed or faxed proposals will be considered.**

Any enquiries with regards to the above may be directed to the **LED Officer, N. P Nqashi** or emailed: noluthandoq@dannhauser.gov.za at 08 church Street or Telephonically on 034-621 2666 Ext. 776 during working hours, between 07H30 and 16H00 with lunch interval from 13H00 to 13H30, Monday to Friday

WB NKOSI
MUNICIPAL MANAGER

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