

DANNHAUSER LOCAL MUNICIPALITY (KZN - 254)

KWAZULU - NATAL

8 Church Street
Private bag X1011
Dannhauser
3080



Telephone : (034) 621 2666
Facsimile : (034) 621 3114

INVITATION TO TENDER

CONTRACT NO: 27/08/2020

DESCRIPTION: CEMETERY ENVIRONMENT IMPACT ASSESSMENT

Dannhauser Municipality hereby invites the qualified Service providers to tender for Contract No. 27/08/2020 for Cemetery Environment Impact Assessment.

A **NON-REFUNDABLE BID** document fee of **R250.00** is payable at the cashier's office from **31/08/2020** during office hours at 07h30 to 15h00 with a lunch interval of 13h00 to 13h30, at 08 Church Street, Dannhauser Municipality.

This bid will be evaluated in terms of the 80/20 preferential point system as prescribed in the Preferential Procurement policy Framework Act (No 5 of 2000 Amended in 2017). Original Certified BBBEE certificate must be submitted.

In terms of section 13 of the Municipal Supply Chain Management Policy and the official tender procedures, the Municipality will reject all tenders that do not comply with the following conditions:

- Bidders must be registered on the Central Supplier Database and proof of registration must be submitted.
- Price(s) quoted must be valid for at least ninety (90) days after the bid closing date.
- Price(s) quoted must be firm and inclusive of VAT
- Bidders must include both Tax Clearance Certificate and SARS Pin.
- This bid is subject to the general conditions of contract (GCC) and if applicable, any other specific conditions of contract.
- Bidders must complete all MBD Forms.
- Detailed breakdown of fees and No hidden cost will be considered.
- Company profile with traceable references.
- CIPC Registration certificate "CK"
- Current municipal rates account.
- Capacity to undertake work within stipulated time frame.
- Background and experience of the firm in a related field.
- No bids will be considered from persons in the service of the state.
- Bidders must fill in the tender register stating the date and time of when they submitted their tender, available at the tender box.
- The Municipality reserves the right to withdraw any invitation to tenders and/or to re-advertise or to reject any tender or to accept a part of it.
- The Municipality does not bind itself to accepting the lowest tender or award a contract to the bidder scoring the highest number of points
- Dannhauser remains at liberty to separate phases at the level of evaluation, adjudication and appointment.
- All material, local labour (skilled and unskilled), plant and equipment of which the appointed contractor does not have must be sourced locally.
- Only tenderers who employ staff which satisfy EPWP requirements are eligible to submit tenders.

EVALUATION CRITERIA

Key aspect of criterion	Basis for points allocation	Score	Max points	Verification method
Experience of the bidder (Name of traceable reference with contact details to be included for verification)	Three or more completed Environment Impact Assessment projects in the last 5 years.	Excellent	60	Attach appointment letter, completion certificates and letter for extension of time if any was granted
	Two completed Environment Impact Assessment projects in the last 5 years.	Good	40	
	One completed Environment Impact Assessment project in the last 5 years.	Fair	20	
	No experience	Poor	0	No appointment letters, completion certificates and letter for extension of time if any was granted attached
Qualification and Experience of Project Manager	Master's Degree in Environmental Management and 5 or more years of relevant experience	Excellent	20	Attach certified copy of qualification (not older than 3 months) and Attach Curriculum Vitae with clear experience & duration
	Bachelor's Degree in Environmental Management and 3-4 years of relevant experience	Good	10	
	Diploma in Environmental Management and less than 3 years of relevant experience	Fair	5	
	No qualification relevant experience	Poor	0	No Qualification and CV attached
Methodology	Environmental Impact Assessment No Understanding = 0 Satisfactory = 05 Good = 10 Excellent = 20		20	Detailed methodology to be attached
		TOTAL	100	

NB: Bidders must at least score 75 points or more to qualify for last stage (pricing).

Proposals must be submitted in sealed envelope: clearly marked "TENDER NO: 27/08/2020: CEMETERY ENVIRONMENT IMPACT ASSESSMENT" must be deposited in the tender box situated at the reception area of the Dannhauser Municipal Offices or security room. Bid documents should be received not later than **12h00 on 29 September 2020** where after bids will be opened in public. Late, e-mailed or faxed bids will not be accepted.

Any enquiries are to be directed to **Mr. Seva Naidoo Community Services Director** Email: sevan@dannhauser.gov.za or **Mr. Siyabonga Khumalo Manager: Refuse, Cleaning & Waste** Email: siyabongak@dannhauser.gov.za at 08 Church Street Dannhauser or Telephonically on **034 621 2666 ext. 0736 / 0731** during working hours, between 07h30 to 16h00 with a lunch interval from 13h00 to 13h30, Monday to Friday.

**MUNICIPAL MANAGER
NKOSI WB**

TENDER NUMBER: 27/08/2020